

**Grenfell Tower Memorial Commission Meeting: 23 October 2025**

**Attendees**

**Memorial Commission**

Paul Boateng (Chair)

Thelma Stober

**Community representatives**

(Bereaved  
representatives)

Hanan Wahabi

Paulos Tekle

(Survivor  
representatives)

Hanan Cherbika

Abe Abebe

Mohammed Rasoul

(Lancaster West and  
community

representatives)

Susan Al Safadi

Abbas Dadou

Samia Badani

Andrea Newton

**Apologies:**

Adel Chaoui

Sandra Ruiz

(both asked to be kept updated during the meeting)

Hanan Cherbika

Andrea Newton

Nabil Choucair

Hassan Hassan

**Secretariat**

Grenfell Tower Memorial Commission secretariat, 2 individuals

**Other**

Peter Neal, Independent Landscape Design Adviser

Stephanie Edwards, Independent Design Adviser

Camilla Sheldon & Helen Town, Ministry of Housing Communities and Local Government

**Meeting purpose**

The seventy-first meeting of the Memorial Commission to discuss the design team selection, outcome and announcement.

**Opening**

- A one-minute silence was held at the start of the meeting.
- The chair opened the meeting, welcoming all in attendance.
- It was confirmed that the meeting was quorate.
- No new conflicts of interest were declared

- The secretariat presented the minutes from the July meeting for approval, along with an update on the risk register and action log.

### **Agenda Item 1: design team selection update and MHCLG update**

The Chair thanked the community representatives, the independent design advisers and Jane Duncan (RIBA) for all their work and commitment to support the design team selection process. A discussion was held on the next steps to announce the appointed team.

All agreed it was important to share the details of the appointment with the bereaved families, survivors and immediate community and for them to have an opportunity to meet the team in advance of a public announcement.

All also agreed on the importance of setting out in the letter to the community that this has been a lengthy and transparent process which sought ways to involve the community throughout. The letter should also highlight that the appointed design team were the one who consistently best met the criteria set out in the procurement process which was run by the Ministry of Housing, Communities and Local Government

The secretariat provided details of the early engagement opportunities for the community, sharing the plan to hold drop in style events ahead of the public announcement and online bookable meetings in the coming weeks.

The secretariat then set out the comms and media handling approach to the announcement which would ensure that the community heard about the appointment first.

All were clear that with the community's support and feedback through the process has led to an excellent team being appointed and all should be confident that they will deliver a bold and fitting memorial to their loved ones.

### **Agenda Item 2: MHCLG update**

The Chair welcomed Camilla Sheldon and Helen Town from the Ministry of Housing, Communities and Local Government to the meeting. The Commission shared their approach to the design team announcement with the department.

All agreed on the importance of the community hearing first and for the work to determine a final design to get underway. The Commission asked for an update on the timeline to onboard the design team.

Helen Town updated that a draft contract had already been shared with the team and that good progress was being made to onboard Freehaus and all their sub-contractors. Helen confirmed that detailed due diligence checks had been undertaken on the whole design team including all sub-contractors.

Helen then provided an update on work to support families wishing to attend the site where materials from the Tower (which will not form part of the future memorial) will be laid to rest and on the work at the Grenfell site to install beams of light which will be switched on every night from 14 December. Helen also confirmed that engagement with the bereaved families, survivors and the immediate community would continue and that the lighting could be adjusted as needed.

### **Agenda item 3: Secretariat update**

The Secretariat provided an update on upcoming meeting agendas and confirmed that the Children and Young Persons Working Group would resume.

**You can contact the Memorial Commission directly using the details below:**

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**Website:** [www.grenfelltowermemorial.co.uk/contact](http://www.grenfelltowermemorial.co.uk/contact)

**Next meeting:** Thursday 20 November