

Grenfell Tower Memorial Commission (GTMC) Meeting
09 November 2023

Attendees

Memorial Commission

Lord Paul Boateng
Thelma Stober (Chair)

Community Representatives

(Bereaved representatives)	(Survivor representatives)	(Lancaster West representatives)
Hassan Hassan		Susan Al Safadi
Hanan Wahabi		
Adel Chaoui		

Apologies:

Nabil Choucair
Sandra Ruiz
Hanan Cherbika
Andrea Newton
Mohammed Rasoul
Abraham Abebe

Secretariat

Grenfell Tower Memorial Commission Secretariat: 5 individuals

Other

Stephanie Edwards, Independent Design Adviser
Peter Neal, Independent Landscape Design Adviser
Bob Trafford, Forensic Architecture
Samanah Moafi, Forensic Architecture

Meeting purpose

The fifty second meeting of the Memorial Commission, to hear and see visuals from Forensic Architecture, to discuss the design brief and design team selection process and discuss the launch of the report.

Opening

- A one-minute silence was held at the start of the meeting.
- Thelma Stober opened the meeting, welcoming all in attendance.
- It was confirmed that the meeting was not quorate due to a last-minute clash of meetings, but as no decisions needed to be made this did not have a significant impact.
- No conflicts of interests were declared.
- The Secretariat presented minutes from the October meeting for approval, along with an update to the risk register and action log.

Agenda item 1: Forensic Architecture

- Bob Trafford and Sameneh Moafi discussed their work in more detail which included visuals and reconstructions of the night of the fire.
- Community representatives expressed that they found the visuals to be an extremely powerful tool that could be used as an educational tool to ensure the tragedy is never forgotten in a safe and trauma informed way.
- It was discussed again the importance of bereaved families and survivors having the final choice if they want to be included in this project and having password protected areas to ensure privacy is respected.
- The Commission agreed that the work of Forensic Architecture would be a powerful resource to include in a future digital archive.

ACTION: Secretariat to keep in touch with Forensic Architecture and look at how the Commission and Forensic Architecture can collaborate.

Agenda item 2: Design update

- Stephanie Edwards and Peter Neal confirmed they will be able to share the first draft of the design brief by the following week, to hear comments and feedback from the community representatives.
- The design brief includes the findings and recommendation outlined in the second report to start the design team selection process.
- One of the main focuses to selecting a competent design team is their experience and demonstrating how they can engage with diverse communities.

ACTION: Community Representatives to provide comments on the draft design brief

Agenda item 5: AOB

- Secretariat gave an update of the report launch event on Saturday 11th November at Rugby Portobello Trust and the media plan for the launch.
- Secretariat provided an update on the Community Archivist recruitment campaign.

You can contact the Memorial Commission directly using the details below:

Phone: 0303 444 4831

Email: GTMCSecretariat@levellingup.gov.uk

Website: www.grenfelltowermemorial.co.uk/via [contact](#) buttons in the 'About us' section.

Next meeting

Thursday 7th December 2023