

Grenfell Tower Memorial Commission (GTMC) Meeting 27 April 2023

Attendees

Memorial Commission

Lord Paul Boateng

Thelma Stober (Chair)

Community Representatives

(Bereaved
representatives)

Sandra Ruiz

Adel Chaoui

Hanan Wahabi

(Survivor
representatives¹)

Hanan Cherbika

Mohammed Rasoul

(Lancaster West
representatives)

Susan Al Safadi

Andrea Newton

Apologies:

Abraham Abebe

Hassan Hassan

Nabil Choucair

Secretariat

Grenfell Tower Memorial Commission Secretariat: 5 individuals

Other

Stephanie Edwards, Independent Design Adviser
Conservation Group

Meeting purpose

The forty sixth meeting of the Memorial Commission to provide an update on the scope of the final report, design selection process and details relating to conservation.

Opening

- A one-minute silence was held at the start of the meeting.
- Thelma Stober opened the meeting, welcoming all in attendance.
- It was confirmed that the meeting was quorate.

Agenda item 1: for information items

- The Commission cleared the minutes from the 20 March meeting
- Risk register and action log, the secretariat updated the Commission on progress on outstanding actions and highlighted that there has been no change to the risk register.
- No conflicts of interests were declared.

Agenda item 2: design update

- The design adviser provided an update on the design selection process and outlined the structure, process and stages.
- The core objectives of the selection process is to ensure a team is selected with the necessary skills and experience. The importance of

having an open competition to allow for local and international applications was highlighted.

- The design adviser outlined the two-stage approach, which would see the first stage focus on what they are capable of, their approach and style rather than the final design. The second stage would see the designers present to bereaved, survivors, local residents and the Commission.
- The Community Representatives emphasised the importance of ensuring the process enables diverse candidates and SME's. Also, to ensure that stage one includes visuals to support engagement with bereaved, survivors and the community.

ACTION: Visuals to be included in the first stage of the design selection process.

Agenda item 3: introduction to the final report writer.

- Thelma welcomed Mark, the final report writer to the Commission and thanked him for accepting this role. Thelma highlighted that the Commission are here to help him and that he should not hesitate to ask any questions he may have.
- Mark expressed his gratitude at being asked to write the final report and highlighted that he wants to build on from the success of the interim report and showcase the important work the Commission has done so far.

ACTION: Secretariat to arrange meetings with the final report writer and the Commission Representatives.

Agenda item 4: final report and engagement update

- The secretariat discussed the scope, outline, and core sections of the final report.
- The secretariat suggested what to include in the final report; A recap on what the commission has been doing and a reflection on the important development since the interim report. They also suggested a conclusive version of the chapter from the last report around what the Commission has heard i.e., community vision, the extra engagement that has been undertaken and a summary of engagement with bereaved family, survivors, and residents. A section on ownership/ what the Commission has heard so far was discussed, including a section on conservation and use of elements from the Tower/site. The secretariat highlighted the use of case studies to show examples of other memorials.
- A community representative agreed and said the Memorial Commission will have to make recommendations based on what has been learned about ownership.
- All the community representatives were content with the discussions and proposal made by the secretariat.

Agenda item 5: conservation experts group update

- The conservation group provided an update and discussed the conservation and archiving process.

- The conservationist said by having a list of items, they can then begin to engage in a process of conservation decisions that are value led conservation which is traditionally seen as being a technical process. The group highlighted the importance of input from bereaved, survivors for whom the material means the most.
- The conservationist continued that they would like to invite the representatives of the bereaved and survivors and the community to really engage with them and once there is a full list then they can begin the process and advise on a technical basis for example, if a particular material was outside, how this can be preserved for future generations.
- The secretariat confirmed that there is a full list of everything that has been retained from the Tower and this has been documented from the outset. The secretariat continued, that the pieces around the community has not been documented. The secretariat is also in the process of procuring a community archivist to ensure all items can be documented.
- A community representative said they would be keen to see pieces incorporated into the design.
- The conservationist said that once the additional information from the archivist is received, they can start working on ideas, organising of the items and discussions with the community can take place. The experts highlighted that their approach would be to look at the material and its longevity because different materials will have a longer life than others.
- The conservationist pointed out that it is important that we move at the speed of trust, not at the speed of the final report.
- Lord Boateng added that the community will want a clear idea that there is a process and that this is going to happen respectfully.

ACTION: Secretariat/Commission to draw up the list of items for the conservation experts to work with and keep the group informed on the community archivist.

AOB

- The secretariat reminded the Commission of the upcoming six-year anniversary and asked if they wanted to do a film with Bigsmall TV. The secretariat said they would reach out to the local artist and will circulate all suggestions to the Commission.

ACTION: Secretariat circulate a brief for the six-year anniversary film with the Commission.

You can contact the Memorial Commission directly using the details below:

Phone: 0303 444 4831

Email: GTMCSecretariat@levellingup.gov.uk

Website: www.grenfelltowermemorial.co.uk/via_contact buttons in the 'About us' section.

Next meeting

Thursday, 18 May