

## **Grenfell Tower Memorial Commission (GTMC) Meeting 23 February 2023**

### **Attendees**

#### **Memorial Commission**

Lord Paul Boateng (Chair)

Thelma Stober

#### **Community Representatives**

(Bereaved  
representatives)

Sandra Ruiz

(Survivor  
representatives.)

(Lancaster West  
representatives)

Susan Al Safadi

#### **Apologies:**

Abraham Abebe

Andrea Newton

Hassan Hassan

Adel Chaoui

Nabil Choucair

Hanan Wahabi

Hanan Cherbika

Mohammed Rasoul

#### **Secretariat**

Grenfell Tower Memorial Commission Secretariat: 3 individuals

#### **Other**

Department for Levelling Up, Housing and Communities (DLUHC) (1 individual for item 4)

Bishop James Jones & Ken Sutton

Stephanie Edwards, Independent Design Adviser

Janet Hall, Royal Borough of Kensington and Chelsea (RBKC)

James Caspell, Royal Borough of Kensington and Chelsea (RBKC)

#### **Meeting purpose**

The forty fourth meeting of the Memorial Commission to provide an update on the design working group, proposed energy centre and decision on writer options for the final report.

#### **Opening**

- A one-minute silence was held at the start of the meeting.
- Lord Boateng opened the meeting welcoming all to the meeting. Lord Boateng provided his reflections on the work the Commission has achieved and the work that is ahead. He expressed his admiration for the Commission and joining them on their journey.
- It was confirmed that the meeting was not quorate, but that the secretariat would follow up with those not in attendance.
- It was noted that some of the Community Representatives were attending a late notice meeting with their lawyers.

### **Agenda item 1: for information items**

- The Commission were made aware of the minutes from 19 January meeting and will be sent to them for clearance via correspondence.
- Risk register and action log, the secretariat updated the Commission on progress on outstanding actions and discussed the reasoning behind the current risk score.
- No conflicts of interests were declared.

**ACTION:** Secretariat to update the risk register ahead of the next Commission meeting.

### **Agenda item 2: design update**

- Stephanie gave an update on the design working group and discussed the site framework that included current proposed options, energy tree options and alternative potential options.
- Stephanie discussed the overall principles that were: -
  1. Memorial use, perusal, reflection should occur within the designated site area
  2. Natural surveillance and overlooking should be maintained and encouraged over the memorial for safety and comfortable usage
  3. Semi-public and sacred/protected areas: whilst publicly accessible should be protected
  4. Visibility and safety: A lighting strategy that enhances lighting for night-time use should be encouraged
- Stephanie asked the Commission if they are happy to proceed on the basis discussed and to work with RBKC to look at a wider vision to move forward and adapt to any change.

### **Agenda item 3: energy centre - The Royal Borough of Kensington and Chelsea (RBKC)**

- RBKC attended the meeting to discuss the Notting Dale Heat Network
- RBKC shared numerous designs with the Commission for the placement and size of the energy tree and listened to concerns and ideas from the Community Representatives.
- The Community Representatives highlighted how important it is that the residents of Lancaster West have a new heat network, but they have previously been concerned about the impact this may have on the future memorial.
- RBKC have promised to keep the Memorial Commission updated on their plans and consultations.

## **ACTIONS**

Secretariat to keep Community Representatives informed of further meetings on the energy centre and to extend invitations of meetings

### **Agenda item 3: communication and engagement- final report update**

- DLUHC updated the Commission on the writer options and consensus towards one of the writers was agreed in the room. The importance of this decision was discussed, including that it must be made soon and that all Community Representatives should have a further few days to be involved in making a decision.
- Timelines for the final report were discussed and an alternative publication schedule was shared. This will enable further engagement with bereaved families, survivors and residents.
- The draft of a new engagement leaflet was shared with the Community Representatives. The leaflet will be used to support conversations about what people would like to see in a future memorial, as well as on details such as future ownership of the memorial. It was agreed that this would be discussed in further detail at the forthcoming communications and engagement working group.
- An update was given to the Commission about the recent discussion with the RBKC-run Dedicated Service, regarding their potential support with future outreach to bereaved and survivor families.

### **ACTIONS:**

Secretariat to contact all Community Representatives on the final report writer by the first week of March- to gain any further preference on the final report writer.

Secretariat to share the proposal for working with the Dedicated Service with the Commission before sending it to RBKC the second week in March.

### **AOB**

- The role of advisors to the Commission was discussed and was agreed that this should be discussed at the March GTMC meeting.
- The Community Representatives were reminded of the bereaved and survivor lunch event on Saturday 4<sup>th</sup> March and asked to share the invite with their networks.

**You can contact the Memorial Commission directly using the details below:**

**Phone:** 0303 444 4831

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**Website:** [www.grenfelltowermemorial.co.uk/via\\_contact](http://www.grenfelltowermemorial.co.uk/via_contact) buttons in the 'About us' section.

**Next meeting**

Monday 20 March, at the Museum of Brands.