

Grenfell Tower Memorial Commission (GTMC) Meeting 20 July 2023

Attendees

Memorial Commission

Lord Paul Boateng

Thelma Stober (Chair)

Community Representatives

(Bereaved
representatives)

Sandra Ruiz

Hanan Wahabi

Hassan Hassan

(Survivor
representatives¹)

Hanan Cherbika

Mohammed Rasoul

(Lancaster West
representatives)

Susan Al Safadi

Apologies:

Andrea Newton

Abraham Abebe

Nabil Choucair

Adel Chaoui

Secretariat

Grenfell Tower Memorial Commission Secretariat: 5 individuals

Other

Stephanie Edwards, Independent Design Adviser

Mark Brown, final report writer

Meeting purpose

The forty ninth meeting of the Memorial Commission to provide an update on the final report and design brief timeline.

Opening

- A one-minute silence was held at the start of the meeting.
- Thelma Stober opened the meeting, welcoming all in attendance.
- It was confirmed that the meeting was quorate.

Agenda item 1: for information items

- The Commission cleared the minutes from the 08 June meeting.
- Risk register and action log, the secretariat updated the Commission on progress on outstanding actions and highlighted that there has been no change in the risk register score.
- No conflicts of interests were declared.

Agenda item 2: final report

- The Commission reviewed the second draft of the final report and provided their feedback and comments on language, style and additional information they wanted to be included.

- The Commission highlighted that it was really important that the community's voice was heard in the report, and it reflected what the Commission has heard during their engagement.

ACTION: Secretariat to compile list of comments and feedback and share with Mark Brown.

Agenda item 3: design update

- Stephanie provided an update on the revised design brief timeline. Stephanie emphasised that the two stage approach allows the community to continue to engage with the process and input their views.
- Stephanie highlighted that the new timelines provide a balance between needing to progress towards a memorial whilst ensuring community engagement.
- The Commission discussed that it was important for families that haven't provided their views yet to know they can still come forward.

Agenda item 4: AOB

- Thelma provided an update on recent meetings that she has had with community groups and their feedback.

You can contact the Memorial Commission directly using the details below:

Phone: 0303 444 4831

Email: GTMCSecretariat@levellingup.gov.uk

Website: [www.grenfelltowermemorial.co.uk/via contact](http://www.grenfelltowermemorial.co.uk/via_contact) buttons in the 'About us' section.

Next meeting

Monday 11th September 2023