

Grenfell Tower Memorial Commission (GTMC) Meeting
19 October 2023

Attendees

Memorial Commission

Lord Paul Boateng (Chair)
Thelma Stober

Community Representatives

(Bereaved representatives)	(Survivor representatives)	(Lancaster West representatives)
Sandra Ruiz	Mohammed Rasoul	nil
Hassan Hassan	Abraham Abebe	

Apologies:

Nabil Choucair
Hanan Cherbika
Adel Chaoui
Hanan Wahabi
Susan Al Safadi
Andrea Newton

Secretariat

Grenfell Tower Memorial Commission Secretariat: 5 individuals

Other

Stephanie Edwards, Independent Design Adviser
Peter Neal, Independent Landscape Design Adviser
Mark Brown, Final report writer
Bob Trafford, Forensic Architecture
Samanah Moafi, Forensic Architecture

Meeting purpose

The fifty first meeting of the Memorial Commission, to hear from Forensic Architecture, to clear the final report draft and discuss the design brief and design selection process.

Opening

- A one-minute silence was held at the start of the meeting.
- Lord Boateng opened the meeting, welcoming all in attendance.
- It was confirmed that the meeting was not quorate, but as no decisions needed to be made this did not have a significant impact.
- No conflicts of interests were declared.

Agenda item 1: Forensic Architecture

- Bob Trafford and Sameneh Moafi gave an overview of Forensic Architecture, an investigative organisation which uses interactive tools to tell stories of tragedies.
- Since 2018 Forensic Architecture have been exploring how they can use architecture, spatial and visuals to tell the story of the Grenfell tragedy to ensure this is remembered in a sensitive way.
- The GTMC community reps were keen to look further into this project, as this is a powerful tool which helps to tell the history and preserve memories of those who were lost.
- Community reps and co-chairs outlined the importance of bereaved families and survivors to have their permission if they wish to be included and respect their wishes if not. Ensuring safeguards are put in place to protect the Grenfell community is paramount and it's important that this does not trigger trauma and is delivered in a sensitive way.

ACTION: Secretariat to organise a further meeting with Forensic Architecture for the Commission to visually see the project.

Agenda item 2: Final report clearance

- The Commission reviewed the draft of the final report and provided their feedback and comments on language, style, and additional information to be included.
- It was agreed that the Secretariat will add the required changes to these sections.

Agenda item 3: Design update

- Stephanie provided an update on the design procurement process. Stephanie reiterated the procurement process for the design selection process needs to be very clear to ensure the right design organisations apply and understand the requirements to work with a diverse community.
- Peter Neal, Landscape Architect, was formally introduced. He will be closely working with Stephanie on the design brief.
- Peter understands the memorial is potentially landscape rich, and very aware of the spiritual and cultural importance, referencing Alhambra, and Holy sites in Eritrea and Ethiopia.
- They are understanding the details from the site surveys, to be able to work on the practical details, with a view from landscape and environmental aspects.
- Stephanie and Peter will have a further session at the next meeting to discuss the design brief and design team selection process.

ACTION: Stephanie to include some quotes from the Commission reps in the design brief.

Agenda item 4: Secretariat update

- The Secretariat presented minutes from the September meeting for approval, along with an update to the risk register and action log.

- The Commission reviewed the risk register and agreed that the most pressing issue was ensuring Government understood the need for a clear budget to be agreed for the future memorial. The Co-chairs commented that in their recent meeting with SoS, he was supportive of this.

Agenda item 5: AOB

- Secretariat gave an update to the Commission on Grenfell Testimony week.
- Co-chairs led an appreciation tribute thanking Mark Brown for his work on the final report.

ACTION: Secretariat to meet with the team running the Inquiry's Testimony Week and revert to the Commission with an update at the next meeting.

You can contact the Memorial Commission directly using the details below:

Phone: 0303 444 4831

Email: GTMCSecretariat@levellingup.gov.uk

Website: www.grenfelltowermemorial.co.uk/via [contact](#) buttons in the 'About us' section.

Next meeting

Thursday 9th November 2023