

Grenfell Tower Memorial Commission (GTMC) Meeting 19 January 2023

Attendees

Memorial Commission

Thelma Stober (Chair)

Community Representatives

(Bereaved representatives)	(Survivor representatives)	(Lancaster West representatives)
Hassan Hassan	Hanan Cherbika	Susan Al Safadi
Adel Chaoui	Mohammed Rasoul	
Sandra Ruiz		
Hanan Wahabi		

Apologies:

Abraham Abebe
Andrea Newton
Nabil Choucair

Secretariat

Grenfell Tower Memorial Commission Secretariat: 3 individuals

Other

Bishop James Jones & Ken Sutton
Stephanie Edwards, Independent Design Adviser

Meeting purpose

The forty third meeting of the Memorial Commission to discuss the memorial commission and the memorial design gap analysis.

Opening

- A one-minute silence was held at the start of the meeting.
- Thelma opened the meeting welcoming all to the meeting and it was confirmed that the meeting was quorate

Agenda item 1: for information items

- The minutes from 08 December meeting were cleared with no comments
- Risk register and action log, it was noted that many of the actions were awaiting to be closed and would be discussed at the next GTMC meeting, however risks had not changed
- No conflicts of interests were declared.

ACTION: Secretariat to give an update on outstanding actions at the next GTMC meeting (in February)

Agenda item 2: design update

- Stephanie gave an update on the design brief, an overview of the gap analysis and the progress GTMC has made to date.
- An overview of the different jury and selection process in a design competition was presented to the Community Representatives. Stephanie gave examples of the process/mode utilised by various memorials (globally), how jurors worked, and the persons involved, to give insight to the Community Representatives - when the Memorial Commission gets to this stage in the design competition.
- Stephanie outlined the gaps of bereaved engagement and asked the reps, what the acceptable engagement numbers would be. The reps agreed that we should aim for 100%, but also realise that not all bereaved families may be ready to engage. It was suggested that the Secretariat should engage with Dedicated Service to see how they can support to get in contact with bereaved families.
- Other gaps highlighted for the design gaps; conservation material and inclusion for the memorial, Tower decision, budget, site boundary and scope.
- Secretariat highlighted the bereaved families who have shared views so far. The Secretariat gave an overview of the planned bereaved families lunch taking place on Saturday 28 January, to engage with more families. The lunch will include visuals of possible memorial ideas and for families to give views/ feedback on ownership options, conservation, and the use of the memorial. Thelma suggested that having visuals available will prompt more families to attend.
- The Royal Borough of Kensington and Chelsea (RBKC) proposed heat network energy centre in the Lancaster West Area was then discussed. Community Representatives agreed that they will need further discussions and information about the plans and Secretariat should invite RBKC to present their proposals to the Commission.
- All agreed that the proposal needs to be mindful about the memorial and to understand the sensitivity around this.

ACTION: Secretariat to invite RBKC to present plans of the energy centre

ACTION: Secretariat to contact Dedicated Service to supporting approaching and bereaved families.

AOB

- The secretariat spoke about how the community representatives met to discuss the options available moving forward, finding, and deciding a replacement co-chair. At the meeting on Tuesday (17 January) eight out of

the ten members of the Commission agreed upon their decision for the replacement co-chair, Lord Paul Boateng.

- Secretariat gave an overview of how Lord Paul Boateng will be announced, ensuring that bereaved and survivors are informed first, followed by residents then other stakeholders. This will all happen over w/c 23 January.

You can contact the Memorial Commission directly using the details below:

Phone: 0303 444 4831

Email: GTMCSecretariat@levellingup.gov.uk

Website: [www.grenfelltowermemorial.co.uk/via contact](http://www.grenfelltowermemorial.co.uk/via_contact) buttons in the 'About us' section.

Next meeting

Thursday 23 February, at the V&A.