

Grenfell Tower Memorial Commission Meeting
Thursday 31 March 2022

Attendees

Memorial Commission

Michael Lockwood

Thelma Stober (meeting chair)

Community representatives

(Bereaved Representatives) (Survivor Representatives¹) (Lancaster West
Hanan Wahabi Mohammed Rasoul Representatives)
Abraham Abebe Susan Al-Safadi

Apologies:

Nabil Choucair
Hanan Cherbika
Andrea Newton
Hassan Hassan
Sandra Ruiz
Adel Chaoui

Secretariat

Grenfell Tower Memorial Commission Secretariat, 4 individuals

Other

Amy Pollard, independent writer to the Commission
Stephanie Edwards, independent design adviser
DLUHC for Items 4 and 5
Public authority representatives: DLUHC representative (Suzanne Kochanowski)

Meeting purpose

The thirty-fifth meeting of the Memorial Commission to discuss the draft interim report, engagement around the report, communication, and media, and the five-year anniversary.

Opening

- A one-minute silence was held at the start of the meeting.
- It was confirmed that the meeting was not quorate, but that the secretariat would follow up with those not present to ensure that any decisions are valid.

Agenda item 1 – for information items

- Minutes from 03 March 2022 meeting were cleared with no comments.
- The secretariat discussed the community representative capacity and engagement as discussed at the last meeting and said that this had slightly dropped since the last meeting.

¹ For the purposes of the Memorial Commission, this refers to former residents of Grenfell Tower and Grenfell Walk.

- Thelma reminded the representatives to complete availability form to be able to plan who will be able to attend the meetings that will be held.

Action:

- The secretariat to publish the 03 March 2022 minutes on the GTMC website.

Agenda item 2: report update

- The secretariat introduced the discussion on the report.
- Amy Pollard, the Commission's report writer outlined the report.
- The community representatives read out sections of the report in sequence.
- It was generally felt that the tone was reflective of the reps' voice, though the reps were happy to take the copies away and mark up areas on their copies which could be amended or developed.
- It was felt to be best to leave out names of any specific representative groups to avoid singling out or excluding any.
- GTMC's design adviser, Stephanie Edwards appreciated the opportunity to understand the tone of the report, which should help with the selection of a design team who could match this tone with their design.
- Idea for the launch: to record reps reading the promise or other short excerpts of the report, to be played to those present or shared on socials.
- Some reps thought whilst the Chelsea Flower Show visit was a good idea [on invitation from local gardener, Tayshan Hayden-Smith, exhibiting at the show], it felt inappropriate to close the report on that note and could be better communicated separately to the report.
- Amy Pollard explained the potential benefits of a trip to the flower show for the whole community – to have a range of choice in garden designs and other creative options. The group discussed fair allocation of tickets.

Agenda item 3: stakeholder plan for report

- The community representatives agreed engagement around the report and agreed the report launch date of 12 May.
- The community representatives agreed holding two iftars for bereaved families and survivors and for local residents to speak about upcoming report. These are likely to be on the 27 and 28 April
- All agreed that all other engagement in April can be removed to allow for Ramadan, Easter holidays and the inquiry.
- All agreed for the co-chairs or reps to engage with high profile supporters, political groups, and Bishop James Jones.
- The secretariat said that they would suggest two engagement events to take place on weekends at the end of May and early June to maximise engagement and crafts before anniversary.
- All agreed for the secretariat to have a presence at some community events and venues to promote the report.

Action:

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- The secretariat to schedule the above dates and add to engagement calendar.

Agenda item 4: communications and media strategy for report

- The community representatives said they would prefer Michael and Thelma to be spokespeople for media,
- The community representatives were content to use the Ramadan Mubarak image.

Action:

- To prepare and get a more detailed media strategy before the next meeting on t 13 April

AOB

- The community representatives agreed the five-year anniversary working group video brief that was put forward to them.

End of meeting

You can contact the Memorial Commission directly using the details below:

Phone: [0303 444 4831](tel:03034444831)

Email: GTMCSecretariat@levellingup.gov.uk

Website: www.grenfelltowermemorial.co.uk via contact buttons in the 'About us' section.

Next meeting

5 May, in person at the Victoria & Albert Museum