

Grenfell Tower Memorial Commission Meeting
Thursday 3 March 2022

Attendees

Memorial Commission

Michael Lockwood (meeting chair) Thelma Stober

Community representatives

(Bereaved representatives) (Survivor representatives¹) (Lancaster West
Hanan Wahabi Mohammed Rasoul representatives)
Sandra Ruiz Hanan Cherbika
 Abraham Abebe

Apologies

Nabil Choucair
Susan Al-Safadi
Andrea Newton
Hassan Hassan
Adel Chaoui

Secretariat

Grenfell Tower Memorial Commission Secretariat, 3 individuals

Other

Amy Pollard, independent writer to the Commission
Stephanie Edwards, independent design adviser to the
Commission
DLUHC for items 4 and 5
Public authority representatives: DLUHC representative (Suzanne Kochanowski)

Meeting purpose

The thirty-fourth meeting of the Memorial Commission to agree on report brief and name, agree engagement attendance and to discuss ownership options.

Opening

- A one-minute silence was held at the start of the meeting.
- It was confirmed that the meeting was not quorate, but that the Secretariat would follow up with those not present to ensure that any decisions are valid.

Agenda Item 1 – for information items

- Minutes from 03 February 2022 meeting were cleared with no comments.
- The secretariat discussed some changes to the Memorial Commission's risks. The reps agreed they were making good progress in engagement and

¹ For the purposes of the Memorial Commission, this refers to former residents of Grenfell Tower and Grenfell Walk.

understanding of design brief requirements, which will help ensure that the Commission's final design meets the wishes of the community.

Action:

- The secretariat to publish the 03 February 2022 minutes on the GTMC website.

Agenda item 2: outline narrative for interim report

- Amy Pollard, the Commission's report writer, introduced herself to those representatives who she had not yet met. She said that she was honoured to have been asked to write the Commission's report. The Commission agreed some ways of working to ensure that the report was written in the voice of the Commission and to make sure that the community representatives had sufficient time to clear the final version of the report.
- The Commission discussed and agreed the outline for their report. They agreed that the report should be transparent and accessible, and that its audience is primarily bereaved families, survivors and local residents. They discussed the aims of the report and agreed that its primary purpose is to encourage further engagement on certain key areas to help the Commission reach its final report.
- The Commission agreed to find a clear and accessible title for the report, and to avoid using the phrase 'interim report' as this is not plain English.

Action:

- Amy Pollard to produce a first draft of the report in line with the brief that the Commission has agreed.

Agenda item 3: ongoing engagement meetings

- The secretariat explained that there are 19 engagement events between the start of this year and report delivery. The co-chairs recognised that this is a significant commitment for community representatives and is taking a lot of their time.
- The community representatives agreed the importance of sharing the commitment and ensuring Commission presence at all engagement events. The Commission members each stated their preferred mode for effective communication and asked for a simplified meetings calendar or rota with opt out option to help with meeting attendance coordination.
- The Commission also agreed that the community representatives attending an event should be highlighted in the communications prior to the event, to increase reach.
- The Commission agreed that its next drop-in should go ahead at the Curve Community Centre on 5 March. You can see a full list of engagement events [here](#).
- The Commission agreed that now was a good time to begin very early conversations on ownership so they can start to understand what people are

concerned about. The will help the Commission to develop options and an engagement approach. Meetings on ownership will be taking place on 10 and 21 March, for bereaved and survivor families and for local residents respectively.

Action:

- The secretariat to produce a functional calendar that will help the Commission to track meeting events and attendance notification.
- The secretariat to ensure that the 5 March community drop-in goes ahead as planned.
- Commission to consider its needs post report in relation to advice on ownership, and to commission DLUHC to provide these.

Agenda item 4: conservation advice brief

- DULHC provided a brief update on the conservation and plans for the Commission to meet with conservation experts. They highlighted that it is very important to get expert advice about reusing elements from the Tower in future memorial construction. Experts from the University College London sustainable heritage institute, Victoria and Albert Museum, the Science Museum and the Museum of London have been contacted and they are happy to meet the commission.
- The Commission's trauma adviser advised that it will be very difficult to get a consensus from the entire community on reusing elements of the Tower. The Commission agreed that this was a very sensitive area and that it needs to begin by understanding what people care most about and why they want to retain elements of the Tower.

Action:

- Secretariat to arrange meeting with conservation experts and the Commission.

Agenda Item 5 – update from working groups

- The chair asked each working group to give a brief update on their progress to the Memorial Commission

5 year anniversary working group

- The group updated that they are working on video for the fifth anniversary and are hoping to incorporate more community members into the video such as artists, headteachers, etc.
- Thelma suggested identifying people who can be approached to participate in the video who will represent the community. She asked to ensure a gender balance.
- Commission also suggested incorporating young people into the video, and agreed that this would be a suitable theme for the video.
- The Commission also agreed to provide more memorial trees.

Design working group

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- Steph briefed the commission about the design working group and their recent workshop on place making and what it means for the memorial and for surrounding residents.
- She offered to present her place-making workshop to the entire Commission in future, and also made it clear that all community representatives were welcome to attend scheduled design working group meetings.

Children and young people's working group

- The group updated that they have recently resumed activities and are looking into how to engage young people within the community in the lead up to the fifth anniversary.
- These currently include activities around the memorial wall over the anniversary weekend, sharing green seeded hearts for schools and with bereaved and survival children, and looking at possibility of having assemblies at local schools.
- The group is also exploring the possibility of producing a version of the Commission's main report especially for children and young people.

Agenda item 6: communication update

- The co-chairs updated the community representatives on their day in North Kensington on the 25 February community engagement day visit. They highlighted their helpful meeting with the Lancaster West Residents' Association and also with Reverend Gareth Wardell.

End of the meeting

You can contact the Memorial Commission directly using the details below:

Phone: [0303 444 4831](tel:03034444831)

Email: GTMCSecretariat@levellingup.gov.uk

Website: www.grenfelltowermemorial.co.uk via contact buttons in the 'About us' section.

Next meeting:

31 March 2022, in person at Al-Manaar Muslim Cultural Heritage Centre

Our full list of engagement dates can be found here:
www.grenfelltowermemorial.co.uk/news/dates-your-diary-our-community-onlinemeetings-and-person-drop-ins

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