

Grenfell Tower Memorial Commission Meeting
2nd July 2020

Attendees

Thelma Stober (meeting chair)

Michael Lockwood

Community representatives

Secretariat

MHCLG

Representatives from Manchester City Council

Kaizen, community engagement specialists (Kaizen is working with Claremont, a communications agency on community engagement)

Meeting purpose

The fifteenth meeting of the Memorial Commission to discuss options for engaging with community groups, to hear from a guest speaker about the Manchester Arena Memorial and an introduction to the recently appointed engagement specialists.

Opening

- A one-minute silence was held at the start of the meeting.
- It was confirmed that the meeting was quorate.

Actions log and minutes of previous meeting

- The Secretariat updated the Commission on outstanding actions and on the workplan.

Update from the co-chairs

- Thelma and Michael updated the Commission on introductory meetings that were arranged in the coming weeks.

Engagement with community groups – Report 2

- MHCLG provided some advice and options for the community representatives to engage with their community groups. It was agreed community representatives and MHCLG would have further meetings on engagement methods.

Action: Secretariat to arrange meetings with community representatives and MHCLG

Manchester Arena Guest Speaker – Report 3

- Two guest speakers from Manchester City Council spoke about the engagement approach and design process for the Manchester Arena Memorial. It was recognised that the Manchester Arena attack and the Grenfell tragedy were very different events. Manchester wanted to share their learning of the importance of working with bereaved families as well as keeping all those affected informed. They recognised the importance of going at the community's pace and that it will take time to fully understand what

families need from the memorial. Manchester offered further conversations to advise the Commission.

Engagement specialists

- The engagement specialists from Kaizen introduced themselves and explained that they would be working with the Memorial Commission and MHCLG on engagement with bereaved families, former residents of Grenfell Tower and Grenfell Walk and the local community. They have many years' experience and specialise in designing, delivering and facilitating engagement projects.
- The community representatives agreed to hold smaller meetings with Kaizen to discuss how best to work together and jointly design the engagement process to ensure an inclusive approach. This would be part of the wider engagement work that Kaizen would also be undertaking with other families and the community in the coming weeks.
Action: Secretariat to arrange meetings between community representatives and Kaizen, the engagement specialists.

AOB

- The Commission would be receiving an update paper on patrons with recommendations to be agreed via correspondence.
- The Commission agreed to holding an additional meeting on 23rd July.

Next meeting: Thursday 23rd July 2020.

Meeting end.