

Grenfell Tower Memorial Commission Meeting
28th May 2020

Attendees

Thelma Stober (meeting chair)
Michael Lockwood
Community representatives
Secretariat
MHCLG

Meeting purpose

The thirteenth meeting was an extraordinary meeting to finalise the Memorial Commission's arrangements for the three-year anniversary of the Grenfell Tower tragedy.

Opening

- A one-minute silence was held at the start of the meeting.
- It was acknowledged that the extraordinary meeting was not quorate, and that the secretariat would discuss the three-year anniversary arrangements with community representatives who were not able to attend.

Actions log and minutes of previous meeting

- The Secretariat updated the Commission on progress on outstanding actions.

Update from the co-chairs

- Michael and Thelma updated that their recent meetings with Ministers and stakeholders went well.

Wreath

- The Commission was updated on the progress in arranging the Memorial Commission's wreath. There would be 72 white or cream flowers included in the wreath to represent those who sadly lost their lives in the tragedy with a natural green edged border. It was agreed that the details of the wreath design would be circulated to Commission members.
- The Commission confirmed they were happy with the arrangements for the wreath.
- The Co-Chairs agreed to lay the wreath on behalf of the Commission given current restrictions in relation to social distancing.
- Community representatives asked if the laying of the wreath could be capture visually. The Secretariat agreed to look into this.

Promise

- The Commission finalised the wording for the Memorial Commission's Promise and agreed that the title should include 'The Grenfell Tower Memorial Commission'
- The Commission discussed and agreed the type of material for the Promise to be inscribed on. The Secretariat agreed to circulate a sample of the Promise for Commission members to consider and agree on.

- The Commission discussed options for the siting of the Promise plaque. The MHCLG Site Team agreed to explore these options and advise the Commission.
- The Commission discussed the options for a tree to be placed at the site along with the plaque. The Commission agreed that there should be two trees of the same species. The Commission requested that the MHCLG Site Team provide a list of tree species with their symbolism and habitat.

Action: MHCLG to amend the Promise title to include 'Grenfell Tower'.

Action: Secretariat to provide samples of the promise.

Action: MHCLG to provide a list of tree options.

AOB

- MHCLG Site Team provided an update on the arrangements during the anniversary. As a result of Covid-19 restrictions events such as the silent walk had had to be cancelled and the team had been working to explore options for reflecting more privately. There has also been a request for the Tower to be illuminated in green as in previous in years.
- The Secretariat updated the Commission on the progress of the procurement of the engagement specialist. This is still ongoing.

Next meeting: Thursday 4th June 2020.

Meeting end.