

## **Grenfell Tower Memorial Commission Meeting**

**10<sup>th</sup> September 2020**

### **Attendees**

#### **Memorial Commission**

Thelma Stober (meeting chair) Michael Lockwood

#### **Community representatives (8)**

(Bereaved representatives)	(Survivor representatives <sup>1</sup> )	(Lancaster West representatives)
Sandra Ruiz	Abraham Abebe	
Adel Chaoui	Hanan Cherbika	Susan Al-Safadi
Nazanin Aghlani	Mohammed Rasoul	Andrea Newton

#### **Secretariat**

Grenfell Tower Memorial Commission secretariat (2)

#### **Other**

Kaizen team (3)

Holocaust Memorial guest speakers (2)

Ministry of Housing,  
Communities and Local  
Government (MHCLG) (4)

### **Meeting purpose**

The seventeenth meeting of the Memorial Commission to hear from guest speakers from the Holocaust Memorial, agree Kaizen's engagement proposal and discuss and agree the process for securing experts to advise the Commission.

### **Opening**

- A one-minute silence was held at the start of the meeting.
- It was confirmed that the meeting was quorate.

### **Progress update – report 1**

- Following a meeting between the secretariat and Kaizen in August, the secretariat confirmed that options for virtual community engagement will be included as part of Kaizen's community engagement plan.
- All other actions are ongoing.
- The secretariat updated that the virtual reality (VR) site orientation plan had been produced by MHCLG and should be available for the Commission at the

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<sup>1</sup> For the purposes of the Memorial Commission, this refers to former residents of Grenfell Tower and Grenfell Walk.

beginning of October. Once the Commission has reviewed the production, further discussions will consider how it can be used more widely.

### **Update from the co-chairs**

- Michael and Thelma met with Her Majesty's Coroner, Dr Fiona Wilcox. Fiona expressed interest in keeping up-to-date with the Commission's work. It was agreed Fiona would be invited to a Memorial Commission meeting in the future.
- Michael and Thelma also met with the Royal Borough of Kensington and Chelsea (RBKC) councillors, Elizabeth Campbell and Anne Cyron. The co-chairs felt this was a positive meeting and the Commission agreed to share the workplan with RBKC. The co-chairs confirmed that RBKC, as ex-officio members of the Commission, would not be part of the Commission's decision-making process but suggested that the Commission maintain a professional relationship with RBKC to keep them updated.

### **Holocaust Memorial guest speakers – report 2**

- Two guest speakers from the Holocaust Memorial Commission spoke about their experience working on the Commission and focussed their discussion on their engagement strategy and speaking to all survivors that wanted to talk about their experience. The speakers took questions from those at the meeting and offered further conversations to advise the Grenfell Tower Memorial Commission.

### **Design Ideas Gathering – report 3**

- The Commission reviewed Kaizen's engagement plan and agreed that there needs to be some amendments to the later phases in the plan. The Commission also suggested some amendments to graphics within the report.
- A representative raised that some groups may not be aware of how to reach the Memorial Commission or Kaizen and requested Kaizen have ensured all groups are aware of the work that has been done so far. Kaizen recognise that not all groups or individuals will want to give their views in the same way and are offering a range of methods for groups and individuals to share their views and communicate with Kaizen.
- The Commission and Kaizen agreed bereaved groups are at the heart of this process and requested this is reflected in Kaizen's engagement plan.
- As part of Kaizen's community engagement plan, Kaizen asked the local community for three words that they thought should describe the memorial. Kaizen shared this with the Commission and asked representatives to share words that are meaningful to them, these included:
  - Beautiful, peaceful, impact, timeless, respectful, in perpetuity, in celebration, memory, truth, loving, healing and hope.

- It was agreed Kaizen's engagement plan would be discussed further at an extraordinary meeting on 16<sup>th</sup> September.
- It was agreed Kaizen's community outreach work would continue.
- The Commission agreed to a further meeting on 16<sup>th</sup> September to discuss Kaizen's engagement plan and methods for the Memorial Commission to engage.
- It was agreed an agenda item on decision-making, roles and responsibilities and accountability would be included for the next Memorial Commission meeting.
- A representative asked for clarity from Kaizen on whether their team are completing two pieces of work for MHCLG. Kaizen confirmed they are carrying out one piece of work in which the reporting will be split in two.  
**Action:** Kaizen to make amendments to graphics in the report.  
**Action:** Kaizen to reconsider the later phases of the engagement plan and bring this back to the Commission.  
**Action:** The secretariat to arrange an extraordinary meeting w/c 16<sup>th</sup> September.  
**Action:** The secretariat to commission a report to be shared with constituents to stimulate discussions about potential educational aspects of the memorial.  
**Action:** The secretariat to add an item on decision-making to the Agenda for October's meeting.

#### **Securing experts – report 4**

- It was agreed Report 4 would be discussed at the October meeting.

#### **AOB**

- It was agreed an update on patrons would be provided via correspondence.
- It was agreed the Code of Conduct would be provided via correspondence.

**Next meeting:** 16<sup>th</sup> September 2020

Meeting end.